

SAGA COMMUNICATIONS INC

Form 11-K

March 30, 2004

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**United States  
Securities and Exchange Commission  
Washington, D.C. 20549**

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**FORM 11-K**

**(Mark One)**

Annual Report Pursuant to Section 15(d) of the Securities Exchange Act of 1934  
For the fiscal year ended December 31, 2003

or

Transition Report Pursuant to Section 15(d) of the Securities Exchange Act of 1934  
For the transition period from \_\_\_\_\_ to \_\_\_\_\_

Commission file number 333-85535

**Saga Communications, Inc. Employee Stock Purchase Plan**

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(Full title of plan)

Saga Communications, Inc.  
73 Kercheval Avenue  
Grosse Pointe Farms, Michigan 48236

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(Name of Issuer of Securities Held Pursuant to Plan and Address of its Principal Executive Office)

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Saga Communications, Inc.  
Employee Stock Purchase Plan

Financial Statements as of  
December 31, 2003 and 2002  
and for the three years in the period ended December 31, 2003  
with Report of Independent Auditors

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Saga Communications, Inc.  
Employee Stock Purchase Plan

Financial Statements  
as of December 31, 2003 and 2002  
and for the three years in the period ended December 31, 2003

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Report of Independent Auditors

Plan Administrator  
Saga Communications, Inc.  
Employee Stock Purchase Plan

We have audited the accompanying statements of financial condition of the Saga Communications, Inc. Employee Stock Purchase Plan as of December 31, 2003 and 2002, and the related statements of income and changes in plan equity for each of the three years in the period ended December 31, 2003. These financial statements are the responsibility of the Plan's administrator. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by the Plan Administrator, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial condition of the Saga Communications, Inc. Employee Stock Purchase Plan at December 31, 2003 and 2002, and the results of its operations and changes in its plan equity for each of the three years in the period ended December 31, 2003, in conformity with accounting principles generally accepted in the United States.

/s/ Ernst & Young LLP  
Ernst & Young LLP

March 26, 2004  
Detroit, Michigan

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## Saga Communications, Inc. Employee Stock Purchase Plan

## Statements of Financial Condition

|  | <b>December 31,</b> |                    |
|--|---------------------|--------------------|
|  | <b>2003</b>         | <b>2002</b>        |
|  | <hr/>               | <hr/>              |
| <b>Assets</b>  |                     |                    |
| Common stock of Saga Communications, Inc. at fair value<br>(71,101 shares at a cost of \$1,208,784 at December 31,<br>2003 and 55,619 shares at a cost of \$904,652 at<br>December 31, 2002) | <b>\$1,317,496</b>  | <b>\$1,056,761</b> |
|  | <hr/>               | <hr/>              |
| <b>Plan Equity</b>   |                     |                    |
| Plan equity (172 participants at December 31, 2003 and<br>144 participants at December 31, 2002)   | <b>\$1,317,496</b>  | <b>\$1,056,761</b> |
|  | <hr/>               | <hr/>              |

*See accompanying notes.*

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## Saga Communications, Inc. Employee Stock Purchase Plan

## Statements of Income and Changes in Plan Equity

|  | <b>For the years ended December 31,</b> |             |             |
|--|---|-------------|-------------|
|  | <b>2003</b>                             | <b>2002</b> | <b>2001</b> |
| <b>Additions:</b>  |   |             |             |
| Participant contributions  | \$ 319,080                              | \$ 267,270  | \$242,206   |
| Employer contributions   | <b>56,306</b>                           | 47,176      | 42,757      |
|  | <b>375,386</b>                          | 314,446     | 284,963     |
| <b>Deductions:</b>   |   |             |             |
| Plan distributions   | <b>(86,595)</b>                         | (74,478)    | (2,837)     |
|  | <b>288,791</b>                          | 239,968     | 282,126     |
| Net unrealized appreciation/(depreciation) in<br>fair value of investments | <b>(28,056)</b>                         | 97,406      | 138,006     |
| Net increase   | <b>260,735</b>                          | 337,374     | 420,132     |
| Plan equity-beginning of period  | <b>1,056,761</b>                        | 719,387     | 299,255     |
| Plan equity-end of period  | <b>\$1,317,496</b>                      | \$1,056,761 | \$719,387   |

*See accompanying notes.*

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Saga Communications, Inc.  
Employee Stock Purchase Plan  
Notes to Financial Statements  
December 31, 2003

**1. Description of the Plan**

In 1999, the stockholders of Saga Communications, Inc. ( Company ) approved the Saga Communications, Inc. Employee Stock Purchase Plan ( Plan ) under which 1,562,500 shares of the Company s Class A Common Stock could be sold to the Company s employees. The Plan was effective July 1, 1999, and employees were eligible to begin contributing on October 1, 1999.

Employees are eligible to participate in the Plan if they are employed by the Company or any of its subsidiaries and 1) customarily works a minimum of 20 hours per week and 2) have completed six consecutive months of service.

Each calendar year quarter, an offering is made to eligible employees to purchase Class A Common Stock of the Company under the provisions of the Plan. An eligible employee may elect to withhold 1 to 10 percent of their compensation (up to a limit of \$25,000 per year) to purchase shares of the Company s stock at a price equal to 85 percent of the fair value of the stock as of the last day of such quarter. The Company contributes the difference between the cost of shares acquired and the participant purchase price.

Participants are not permitted under the Plan to dispose of any shares purchased under the Plan within two years after the later of (i) the beginning of the quarter in which a deduction was taken from the participant s compensation for the purchase of the shares, or (ii) the expiration of one year from the date the shares were transferred to the participant.

Participants are immediately 100% vested in the Plan.

Shares are purchased on the last day of each quarter. There were 20,131, 15,868 and 18,476 shares issued under the Plan during 2003, 2002 and 2001, respectively. There were 4,649, 3,691 and 183 shares disposed of during 2003, 2002 and 2001, respectively.

The Plan will terminate upon the issuance of 1,562,500 shares pursuant to the Plan, unless an extension of the Plan is approved by the stockholders of the Company. In any event, the Plan will not continue beyond December 31, 2008. The Company currently has no intention of terminating the Plan.



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Saga Communications, Inc.  
Employee Stock Purchase Plan  
Notes to Financial Statements (Continued)

**2. Significant Accounting Policies**

**Basis of Presentation**

On June 15, 2002, the Company consummated a five-for-four split of its Common Stock. All share information in the accompanying financial statements have been restated retroactively to reflect the split.

**Administrative Expenses**

The costs of administering the Plan shall be borne by the Company unless and until a participant receives written notice of the impositions of administrative costs, with such costs to begin effective with the next quarterly offering as described in Note 1. Currently, the Company pays all administrative fees and costs associated with the Plan. Brokerage fees or commissions when Class A Common Stock is sold are paid by the participants.

**Use of Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results could differ from those estimates.

**Fair Value of Investment**

The fair value of common stock held in the Plan is based on the quoted market price of the Company's Class A Common Stock on the last business day of the plan year.

**3. Income Tax Status**

The Plan qualifies as an employee stock purchase plan under Section 423 of the Internal Revenue Code (the Code) which allows employees to purchase stock at a discount without immediate taxation on the amount of the discount. The plan is not subject to the Employee Retirement Income Security Act of 1974 (ERISA).

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**EXHIBIT INDEX**

Exhibit

23 Consent of Ernst & Young LLP

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SIGNATURES

Pursuant to the requirements of the Securities Exchange Act of 1934, the administrator of the Plan has duly caused this annual report to be signed on its behalf by the undersigned thereunto duly authorized.

SAGA COMMUNICATIONS, INC.  
EMPLOYEE STOCK PURCHASE PLAN

Date: March 29, 2004

/s/ Marcia K. Lobaito  
Marcia K. Lobaito  
Plan Administrator  
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